

MINNESOTA BOARD OF BARBER EXAMINERS
MONDAY May 21, 2012
Minutes

Attending Members: Frank Plant, Jon Stone, Clarence Jones, and James Robinson

1) Call to Order

Meeting was called to order at 8:00 am by Chair Plant

2) Approve Agenda

Motion by member Robinson to approve agenda with addition of item 5F, second by member Stone, four ayes, and motion carried unanimously.

3) Approve Minutes

Motion by member Stone to approve minutes of the March 26, 2012 meeting, second by member Jones, four ayes, and motion carried unanimously.

4) Unfinished Business

None

5) Petitions for Rule Variance

A. Kenneth McKenzie – Requesting extension of apprentice eligibility.

Tabled – Executive Secretary directed to send a letter requesting additional information regarding anticipated release date and Form II.

B. Manny Hall – Requesting extension of apprentice eligibility and license to August exam date.

Manny Hall addressed the Board making his request. The executive secretary provided background information regarding the history of the license and interactions with the board office.

Motion by member Robinson to extend license and apprentice eligibility to the August exam date only, second by member Stone, four ayes, and motion carried unanimously.

C. Getamesay Ababa – Requesting a retake of the oral portion of the exam only.

Getamesay Ababa addressed the Board stating that he was nervous about the written exam which he had failed in the past and had studied for that and the practical but not studied as much for the oral examination. He was asked if he felt there was a language barrier and he stated no he was nervous about the rest of the exam and not prepared for the oral but language was not a factor.

Motion by member Robinson to allow oral only retake at the August examinations in light of his practical and written scores indicting the necessary skills. Motion died for lack of second.

Additional discussion regarding oral only retake, this is the first request for an oral only retake, the Board has granted written only retakes when there are language or documented learning or disability issues present. Other areas discussed related to the timing of a retake and the necessity for continued education if the retake is failed and how to fit that in

before the next examination. It was asked if Getamesay was prepared to retake the oral exam following the Board meeting.

New motion by member Robinson to allow an oral only retake with Board staff within 10 days of the meeting. Failure of the oral retake will result in the required additional education and retaking the entire examination. Motion seconded by member Jones. Three ayes: Plant, Robinson, and Jones, one nay: Stone. Motion carried.

D. Mustaf Hagi – Retake of written portion of exam only, with an interpreter.

Musaf Hagi attended the meeting with an interpreter. Musaf made the request with the assistance of the interpreter. A Board member asked how Musaf was able to pass the oral exam without an interpreter if one is needed now. Musaf and the interpreter explained that the spoken language is easier and that Musaf's skills with spoken language are stronger than with the written language.

Motion by member Jones to allow a onetime written examination retake with the assistance of an interpreter to be taken in the Board office within 10 days of the meeting, second by member Stone, four ayes, and motion carried unanimously.

E. Gregory Boss – Requesting extension of apprentice eligibility and license for August exam.

Gregory Boss attended the meeting to request an extension of his license and apprentice eligibility to the August exam date. The Board members acknowledged remembering Gregory from the May exam. Gregory reminded the Board he had arrived at the examination on time with a model and was prepared to take the exam. While preparing for the practical portion of the exam it was determined that his model's hair was too short to complete a haircut. Gregory's attempts to find another model within the 15 minutes allowed were unsuccessful. Gregory also spoke about his passion for his profession, the shop he works in and the good work they do in the community and how he wishes to continue to be a part of this shop and profession.

Motion by member Robinson to extend Gregory Boss's apprentice eligibility to the August examination date, seconded by member Stone, four ayes, and motion carried unanimously.

F. Howard Welch – Addressing the Board regarding his examination and requesting reconsideration of failure of the exam.

Howard Welch attended the meeting to address the Board. Mr. Welch indicated that during the exam the headrest on the chair he was assigned was broken or did not fit correctly. He states that he lost about 15 minutes of exam time while a different headrest was sought. Another headrest was not located and because the headrest was not correct he had to be extremely careful with the shave portion of the exam. Mr. Welch indicated that having to be so extremely careful caused him to use extra time during the shave and combined with the time spent searching for another headrest resulted in his rushing the haircut and therefore failing the haircut and not having time to complete the perm service. Howard further stated that his model was very uncomfortable with the set up for the shave and did not want to stay for the remainder of the examination.

Member Plant commented that Mr. Welch failed the written portion of the examination also and that the shave was not related to that portion of the examination.

Member Robinson indicated that he knows Mr. Welch's model from the exam from other areas of his life. He asked Mr. Welch if he started the haircut before giving the shave, Mr. Welch responded that he did not.

Motion by member Robinson to deny the request for reconsideration of exam scores, second by member Stone, four aye votes, and motion carried unanimously.

6) Correspondence

None to report

7) Inspector Report

Since hire the Inspector has inspected or attempted to inspect every barber shop in the State. On 5-3-12 inspecting barber shops for the second time began.

Inspections have been completed or attempted at 34 barbershops in May.

Violations noted:

- 1 expired registered barber license
- 1 expired apprentice barber license
- 1 apprentice working without the supervision of a registered barber
- 1 unlicensed barber

8) Executive Secretary Report

The executive secretary reported on the results of the May 7, 2012 examinations. 19 of the 21 apprentice examinees passed and 16 of the 21 registered "master" barber examinees passed.

The barber legislation that was proposed during the recent legislative session passed the Senate but failed to pass in the House and therefore was not presented to the Governor and therefore there were no changes to the barber related statutes. The proposed language may be revised or presented again as is during the next legislative session.

A review of other legislation of interest to the Board was presented.

The executive secretary updated the Board on the recent changes in Information Technology IT services for the state. Per legislation the state is working toward a consolidated single department to provide IT services. Previously this department was called the Office of Enterprise Technology (OET). With the consolidation of services the IT department is now Minnesota IT Services or MN.IT Services. The Board will be entering into a service agreement with MN.IT however the details are still not available. At this time it is unclear what the cost of IT services will be for the Board and if there will be an increase or decrease in costs.

9) New Business

A. National Association of Barber Boards of America Annual Conference will be held September 15-20, 2012 in Louisville, KY. The Theme for the 86th annual conference is: "KNOWLEDGE..PASS IT ON" The NABBA Board is planning to present a continuing education class for instructors, school owners, and inspectors. Details will be forth coming.

1. Board Delegate(s) to be selected

Member Jon Stone was selected by the Board as the delegate to the conference.

2. Board approval of out of State travel required

Motion by member Robinson to approve out of state travel for the conference not to exceed \$4000.00, motion seconded by member Jones, four aye votes and the motion carried unanimously.

- B. On April 12, 2012 barber Keith Barnes was honored for heroics by Sen. Franken. Keith, a registered barber, received serious injuries while trying to assist at a car accident scene last year. The question has been asked if the Board should respond in some way.

Motion by member Jones to send a letter of recognition to barber Keith Barnes in recognition of his actions, second by member Robinson, four ayes and the motion carried unanimously.

Motion by member Robinson to develop and post on the website a nomination process for barbers to nominate their peers for recognition of outstanding community service, second by member Stone, four aye votes and the motion carried unanimously

- C. Wahl Clipper requesting Board approval to have their unit at the State Fair for three days. A representative for Wahl Clippers has contacted the Board seeking approval to have their unit at the Minnesota State Fair from September 1 to 3, 2012. There was discussion regarding the trailer that this company has brought to the fair in the past and if it should be considered a mobile shop which would not be allowed. This unit will not be moving around the state and will be at one "permanent" location on the fairgrounds for the event. The Boards requirements for sanitation, having a licensed Minnesota barber on site at all times, and other requirements were discussed and determined.

Motion by member Stone that an agreement for license to operate a barbershop at the state fair September 1 – 3, 2012 be entered into with Wahl Clipper Co., second by member Robinson, four ayes and motion carried unanimously.

D. Policies:

1. Revenue Receipt, Deposit and Audit- policy revisions May 2012

Motion by member Robinson to accept the policy, second by member Stone, four ayes and motion carried unanimously.

2. Achievement Award Policy: This policy was designed following a template provided for it's development. The policy was presented to the Board Members for their information and review. No action required.

E. Executive Secretary Achievement Award:

Based upon the above reviewed Achievement Award policy Executive Secretary Thora G. Fisko was nominated for a \$2,000.00 achievement award based upon sustained performance.

Motion by member Stone to grant the achievement award to the executive secretary, second by member Jones, four aye votes and motion carried unanimously.

- F. Minneapolis Community Technical College (MCTC) Barber School to discuss reporting program completion in credit hours instead of clock hours.

Barber instructor Patrick Carlson and Academic Dean Dr. M. Coleman Ed.D., Minneapolis Community Technical College (MCTC) attended the meeting to discuss the possibility of the college reporting hours in terms of credit equivalencies.

Due to changes in federal financial aid criteria and processes when a State Licensing program statute indicates that a certain number of clock hours are required for a program rather than credits then student financial aid is dispersed based upon the completion of a specific number of hours rather than the credit system. Due to the way that MCTC is structured it may be difficult for students to meet the required clock hour bench marks necessary to have their financial aid disbursements match the schools semester structure. This may cause substantial hardship for Barber Program students. To avoid this potential harm the school would like the Board to consider accepting credit equivalencies.

After much discussion there was a motion by member Robinson to write a letter indicating the Boards requirement to be in compliance with Minnesota Statute and Rule which indicates clock hours only and a willingness to work with the college in relation to their credit program, second by member Jones, four ayes and motion carried unanimously.

The executive secretary will draft a letter for review by the Board's attorney.

10) Call for Public Comments

John Mitchell instructor at the Moose Lake Correctional Facility Barber School requested the Board conduct an exam in September for the correctional students. The exam was scheduled for Monday September 24, 2012.

11) Meeting Schedule

Scheduled Board Meetings

8:00 am July 23, 2012 – Conference Room A
8:00 am October 8, 2012 – Conference Room A
8:00 am November 26, 2012 – Conference Room A

Committee and other Meetings

Complaint Committee

Monday July 23, 2012 1:00 Conference Room A
Monday October 8, 2012 11:30 Conference Room A
Monday November 26, 2012 11:30 Conference Room A

12) Adjournment

Motion by member Jones to adjourn the meeting at 9:45am, second by member Stone, 4 aye votes and motion carried unanimously.